

**ORDINANCE No. 2011-9-1**  
**BUDGET AND APPROPRIATION ORDINANCE**  
**OF THE GAIL BORDEN PUBLIC LIBRARY DISTRICT,**  
**KANE AND COOK COUNTIES, ILLINOIS**

The following constitutes the Budget and Appropriation Ordinance for the Gail Borden Public Library District, Kane and Cook Counties, Illinois, for the fiscal year beginning July 1, 2011 and ending June 30, 2012, adopted by said Board of Library Trustees on September 13, 2011, after a public hearing:

WHEREAS, the library administration has been designated by the Board of Library Trustees to prepare in tentative form a budget and appropriation ordinance for the Gail Borden Public Library District, Kane and Cook Counties, Illinois, and in accordance with such designation have prepared such tentative budget and appropriation ordinance and made the ordinance conveniently available to public inspection for at least thirty (30) days prior to action thereon; and

WHEREAS, prior to final action, a public hearing was scheduled as to such budget and appropriation ordinance on September 13, 2011, notice of which hearing was given at least thirty (30) days prior thereto by publication in the Courier News, a newspaper published regularly in the District, and all other requirements of the Illinois Public Library District Act of 1991 and the Illinois Municipal Budget Law have been met,

NOW, THEREFORE, BE IT ORDAINED, by the Board of Trustees of the Gail Borden Public Library District, Kane and Cook Counties, Illinois:

Section 1. That the following budget containing an estimate of receipts and expenditures of the Gail Borden Public Library District, Kane and Cook Counties, Illinois, be and the same is hereby adopted as the Budget and Appropriation Ordinance of the District, for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

## I. GENERAL CORPORATE FUND

### A. ESTIMATED RECEIPTS

1. Cash on hand, 7/1/11		\$ 6,295,503.00
a. Kane County Property Taxes	5,870,263.00	
b. Cook County Property Taxes	2,626,409.00	
c. Replacement Tax	<u>160,000.00</u>	
Net Tax Receipts Available	8,656,672.00	
2. a. Interest from Investments	7,000.00	
b. Fines and Fees	285,000.00	
c. Miscellaneous Income	51,500.00	
d. Developer Impact Fees	11,000.00	
e. Per Capita Grant	137,084.00	
f. Loans	<u>750,000.00</u>	
Net Other Receipts Available	1,241,584.00	
TOTAL GENERAL FUND AVAILABLE CASH		\$ 16,193,759.00

### B. ESTIMATED EXPENDITURES (Main and Branch Facilities)

1. Personnel Services	
a. Professional salaries	3,404,270
b. Non-professional salaries	3,270,770
c. Employee Insurance benefits	800,000
d. Contingency	<u>375,000</u>
Total Personnel Services	7,850,040.00
2. Contractual Services	
a. Utilities	495,075.00
b. Communications	48,960.00
c. Collection agency	8,400.00
d. Newspaper publications	9,700.00
e. Public relations	102,720.00
f. Consultant services	153,150.00
g. Programming	39,000.00
h. Printing	15,600.00
i. Copier lease maintenance	38,400.00
j. Binding	18,000.00
k. Computer on-line services	80,760.00
l. Computer maintenance	223,200.00
m. Material processing service	120,000.00
n. Vehicle maintenance	4,800.00
o. Small equipment maintenance	20,040.00
p. Payroll processing	10,200.00
q. Continuing education	65,640.00
r. Dues and memberships	15,600.00
s. Contingency	<u>70,000.00</u>
Total Contractual Services	1,539,245.00
3. Supplies	
a. Office Supplies	63,600.00
b. Library Supplies	36,000.00
c. Consumable Supplies	59,160.00
d. Miscellaneous Supplies	<u>7,200.00</u>
Total Supplies	165,960.00

4. Materials	
a. Books	604,440.00
b. Periodicals	43,560.00
c. Audio-visual materials	340,200.00
d. Microforms	19,200.00
e. Electronic media	258,000.00
f. Contingency	60,000.00
Total Materials	1,325,400.00
5. Capital Improvements/Acquisitions/Equipment	800,000.00
6. Loan Expenditures	750,000.00
7. Transfer to Building Reserve	200,000.00

TOTAL GENERAL FUND EXPENDITURES \$ 12,630,645.00

C. ESTIMATED CASH ON HAND, 6/30/12 \$ 3,563,114.00

The foregoing expenditures are appropriated for general corporate purposes from the general library property tax and from proceeds of the Building Reserve Fund.

### II. WORKING CASH FUND

A. ESTIMATED RECEIPTS	
1. Cash on hand, 7/1/11	\$ 1,361,346.00
TOTAL WORKING CASH FUND AVAILABLE CASH	\$ 1,361,346.00
B. ESTIMATED EXPENDITURES	\$ 1,000,000.00
C. ESTIMATED CASH ON HAND, 6/30/12	\$ 361,346.00

The foregoing expenditures are appropriated for Working Cash Fund and Building Project Fund purposes.

### III. ILLINOIS MUNICIPAL RETIREMENT FUND

A. ESTIMATED RECEIPTS	
Cash on hand, 7/1/11	\$ (74,282.00)
1. a. Kane County Property Taxes	603,897.00
b. Cook County Property Taxes	263,385.00
c. Replacement Taxes	6,000.00
Net Tax Receipts Available	873,282.00
TOTAL I.M.R.F. FUND AVAILABLE CASH	\$ 799,000.00
B. ESTIMATED EXPENDITURES:	
1. Employer contributions to IMRF	\$ 798,000.00
C. ESTIMATED CASH ON HAND, 6/30/12	\$ 1,000.00

The foregoing expenditures are appropriated from the proceeds of a special tax for the purpose of contributions to the Illinois Municipal Retirement Fund which is in addition to all other library taxes as provided by law, and are appropriated for said purposes.

IV. SOCIAL SECURITY FUND

A. ESTIMATED RECEIPTS:		
1. Cash on Hand, 7/1/11		\$108,361.00
2. a. Kane County Property Taxes	277,596.00	
b. Cook County Property Taxes	<u>113,043.00</u>	
Net Tax Receipts Available	390,639.00	
 TOTAL SOCIAL SECURITY FUND AVAILABLE CASH		 \$499,000.00
 B. ESTIMATED EXPENDITURES		
1. Employer contributions to Social Security		\$498,000.00
 C. ESTIMATED CASH ON HAND, 6/30/12		 1,000.00

The foregoing expenditures are appropriated from the proceeds of a special tax for the purpose of contributions to Social Security which is in addition to all other library taxes as provided by law, and are appropriated for said purposes.

V. AUDIT FUND

A. ESTIMATED RECEIPTS:		
1. Cash on hand, 7/1/11		\$ 7,198.00
2. a. Kane County Property Taxes	8,999.00	
b. Cook County Property Taxes	<u>4,611.00</u>	
Net Tax Receipts Available	13,610.00	
TOTAL AUDIT FUND AVAILABLE CASH		\$ 20,808.00
 B. ESTIMATED EXPENDITURES;		
1. Annual audit		\$ 18,600.00
 C. ESTIMATED CASH ON HAND, 6/30/12		 \$ 2,208.00

The foregoing expenditures are appropriated from the proceeds of a special tax for audit purposes which is in addition to all other library taxes as provided by law, and are appropriated for said purposes.

VI. LIABILITY INSURANCE AND RISK MANAGEMENT FUND

A. ESTIMATED RECEIPTS:		
1. Cash on hand, 7/1/11		\$118,016.00
2. a. Kane County Property Taxes	89,534.00	
b. Cook County Property Taxes	<u>33,434.00</u>	
Net Tax Receipts Available	122,968.00	
TOTAL LIABILITY INSURANCE AND RISK MANAGEMENT FUND AVAILABLE CASH		\$240,984.00
 B. ESTIMATED EXPENDITURES		
1. General insurance	66,000.00	
2. Employer insurance	43,440.00	
3. Risk management	36,000.00	
TOTAL LIABILITY INSURANCE AND RISK MANAGEMENT FUND EXPENDITURES		\$145,440.00
 C. ESTIMATED CASH ON HAND, 6/30/12		 \$ 95,544.00

The foregoing expenditures are appropriated from the proceeds of a special tax for insurance and risk purposes which is in addition to all other library taxes as provided by law, and are appropriated for said purposes.

VII. BUILDING, EQUIPMENT AND MAINTENANCE FUND

A. ESTIMATED RECEIPTS		
1. Cash on hand, 7/1/11		\$166,258.00
2. a. Kane County Property Taxes	429,619.00	
b. Cook County Property Taxes	<u>184,123.00</u>	
Net Tax Receipts Available	613,742.00	
TOTAL BUILDING, EQUIPMENT & MAINTENANCE FUNDS AVAILABLE CASH		\$780,000.00
B. ESTIMATED EXPENDITURES		
1. Property maintenance	695,520.00	
2. Equipment	54,600.00	
3. Contingency	25,200.00	
TOTAL BUILDING, EQUIPMENT & MAINTENANCE FUND EXPENDITURES		\$775,320.00
C. ESTIMATED CASH ON HAND, 6/30/12		\$ 4,680.00

The foregoing expenditures are appropriated from the proceeds of a special tax for the purpose of purchase, construction and maintenance of sites, building and equipment which is in addition al all other library taxes as provided by law, and are appropriated for said purposes.

VIII. SPECIAL/BUILDING RESERVE FUND

A. ESTIMATED RECEIPTS:		
1. Cash on hand, 7/1/11		\$178,877.00
2. Transfer from General Fund	200,000.00	
3. Interest from investments	250.00	
TOTAL BUILDING RESERVE FUND AVAILABLE CASH		\$379,127.00
B. ESTIMATED EXPENDITURES		
1. Capital Improvements	300,000.00	
TOTAL SPECIAL BUILDING RESERVE EXPENDITURES		\$300,000.00
C. ESTIMATED CASH ON HAND, 6/30/12		\$ 79,127.00

The foregoing expenditures are appropriated for special reserve, emergency, building and General Corporate purposes.

IX. LIBRARY BOND AND INTEREST FUND

A. ESTIMATED RECEIPTS:		
1. Cash on hand, 7/1/11		\$ 381,509.00
2. a. Kane County Property Taxes	2,285,035.00	
b. Cook County Property Taxes	<u>1,026,610.00</u>	
Net Tax Receipts Available	3,311,645.00	
TOTAL BOND AND INTEREST FUND AVAILABLE CASH		\$3,693,154.00
B. ESTIMATED EXPENDITURES		
1. Bond principal and interest payments and reimbursements		\$2,800,000.00
C. ESTIMATED CASH ON HAND, 6/30/12		\$ 893,154.00

The foregoing expenditures are appropriated from the proceeds of a special tax for bond repayment and bond interest payment purposes, which is in addition to all other library taxes as provided by law, and are appropriated for said purposes.

X. BUILDING PROJECT FUND

A. ESTIMATED RECEIPTS:		
1. Cash and investments on hand, 7/1/11		\$ 44,300.00
2. Interest from investments	<u>000.00</u>	
Net Funds from Interest Available	\$000.00	
TOTAL BUILDING PROJECT FUND AVAILABLE CASH		\$ 44,300.00
B. ESTIMATED EXPENDITURES:		\$ 44,300.00
C. ESTIMATED CASH ON HAND, 6/30/12		\$ 00.00

XI. GIFT FUND

A. ESTIMATED RECEIPTS:		
1. Cash and investments on hand, 7/1/11		\$ 68,363.00
2. Grants	\$286,500.00	
3. Miscellaneous income	\$ 10,000.00	
TOTAL GIFT FUND AVAILABLE CASH		\$364,863.00
B. ESTIMATED EXPENDITURES		\$362,863.00
C. ESTIMATED CASH ON HAND, 6/30/12		\$ 2,000.00

The foregoing expenditures are appropriated from the proceeds of gifts, donations and grants made to the library which is in addition to all other library taxes as provided by law, and are appropriated for said purposes.

SUMMARY BY FUND

Total appropriations for General Corporate Fund expenditures	\$12,630,645.00
Total appropriations for Working Cash Fund	\$ 1,000,000.00
Total appropriations for Illinois Municipal Retirement Fund expenditures	\$ 798,000.00
Total appropriations for Social Security Fund expenditures	\$ 498,000.00
Total appropriations for Audit Fund expenditures	\$ 18,600.00
Total appropriations for Liability Insurance and Risk Management Fund expenditures	\$ 145,440.00
Total appropriations for Building, Equipment and Maintenance Fund expenditures	\$ 775,320.00
Total appropriations for Special/Building Reserve Fund expenditures	\$ 300,000.00
Total appropriations for Library Bond and Interest Fund expenditures	\$ 2,800,000.00
Total appropriations for Building Project Fund expenditures	\$ 44,300.00
Total Appropriations for Gift Fund expenditures	\$ 362,863.00
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 19,371,968.00</b>

Section 2. That, to the extent permitted by law, all unexpended balances of any item or items for which an appropriation is made by the budget and appropriation ordinance may be transferred to, or expended in making to any insufficiency or deficit in, any other item or items for which an appropriation is made by this ordinance.

Section 3. That this ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law. That further, a certified copy of this ordinance shall be published at least once after passage, in a newspaper or circulated in said Library District.

Section 4. That any and all ordinances or parts of ordinances that in any way conflict with the provisions of this ordinance are hereby repealed. That, further, if any one or more provisions contained in this ordinance for any reason is held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof.

Section 5. That to the extent permitted by law, all unexpended balances not applied in the manner set forth above in this ordinance or unexpended balances not applied as provided in prior Budget and Appropriation Ordinances of the District, may be transferred to the Building Reserve Fund.

PASSED by the Board of Trustees of the Gail Borden Public Library District, Kane and Cook Counties, Illinois, this 13<sup>th</sup> day of September, 2011.

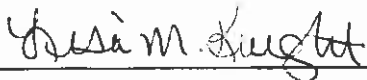
APPROVED this 13<sup>th</sup> day of September 2011,

AYES: 4  
NAYS: 2  
ABSENT: 1  
ABSTENTION: 0



Vice - President, Board of Library Trustees  
Gail Borden Public Library District  
Kane and Cook Counties, Illinois

ATTEST:



Secretary

## SECRETARY'S CERTIFICATION OF ORDINANCE

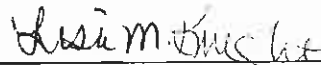
I, the undersigned, do hereby certify that I am the duly elected, qualified and acting Secretary of the Gail Borden Public Library District, Kane and Cook Counties, Illinois (the "District"), and that as such official I am the keeper of the records, files and seal of the Board of Trustees of the District (the "Board").

I do further certify that attached hereto is a full, true and complete copy of Ordinance No. 2011-9-1, full entitled **BUDGET AND APPROPRIATION ORDINANCE OF THE GAIL BORDEN PUBLIC LIBRARY DISTRICT, KANE AND COOK COUNTIES, ILLINOIS**, which Ordinance was duly passed and adopted by the Board at a meeting of the Board held on September 13, 2011 and approved by the <sup>vip</sup>President of the District on September 13, 2011, and said Ordinance has been duly filed with the undersigned as Secretary of the District and is now in full force and effect.

I do further certify that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Library District Act of 1991, as amended, and that the Board has complied with all the provisions of said Acts and with all procedural rules of the Board.

IN WITNESS WHEREOF, I hereto affix my official signature and the seal of the District, this 13<sup>th</sup> day of September, 2011.

ATTEST:



Secretary, Board of Library Trustees,  
Gail Borden Public Library District,  
Kane and Cook Counties, Illinois


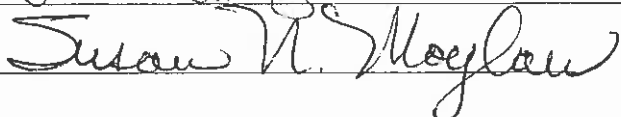
(SEAL)

CERTIFICATION OF BUDGET/APPROPRIATION IN  
ACCORDANCE WITH CHAPTER 35  
SECTION 200/18-50 ILLINOIS COMPILED STATUTES

The undersigned, being Secretary and Treasurer of the Taxing District below named, do hereby certify that attached hereto is a true and correct copy of the Budget/Appropriation of said District for its July 1, 2011 through June 30, 2012 fiscal year, adopted on September 13, 2011.

We further certify that the estimate of revenues, by source, anticipated to be received by said Taxing District, either set forth in said document or attached hereto separately, is a true statement of said estimate.

Name of District: Gail Borden Public Library District,  
Kane & Cook Counties, Illinois

Secretary:   
Treasurer: 

Date: September 13, 2011.